

Regular meeting of council held on Monday, January 20th, 2020 at 6:30 p.m.

Persons attending:

Kenny Strang	Arlette Strang
David Drake	Joe Cusick
Peter Haley	
Joe Jarvis	
Shane Kearney	

Meeting called to order at 6:30 p.m.

**Motion # 20-685**

Motioned by Peter Haley, seconded by Shane Kearney to adopt agenda of January 20<sup>th</sup>, 2020. All in favor. Motion carried.

Copy of minutes of September 16<sup>th</sup>, 2019 circulated prior to meeting. Any errors, corrections, or omissions? No errors or omissions.

**Motion # 20-686**

Motion made by Shane Kearney, seconded by Peter Haley to adopt minutes of September 16<sup>th</sup>, 2019. All in favor. Motion carried.

Correspondence:

Travel Accident Policy from Cal Legrow. Policy is effective Jan 1, 2020 and the annual expense is \$450 for the year.

Commercial Vehicle Inspection requirements and Insurance - Memo from MAE indicating that all commercial vehicles with a weight of 4500 kg must have an annual commercial inspection by an authorized inspection station.

Municipal Building Inspection – The town received an estimate from Aaron Rideout of Morrison Hershfield to do an inspection of the Municipal Building. His estimate totalled to \$5850 + HST. Council will seek other quotations.

Community Calendar Ad – No changes for both the Town of Lawn or the Lawn Fire Department. Issue cheques to HHMA for the community calendars.

**Motion # 20-687**

Approval of Expenditures – Motion made by Joe Jarvis, seconded by Peter Haley to approve expenditures in the amount of \$43,960.75 for the period of September 17, 2019 – December 31, 2019. All in favor. Motion carried.

**Snowclearing**

Requested quotes from local contractors in the event that we required assistance in future to help with snow clearing efforts. We received a quote from one contractor to date and will be kept on file.

The Town will be issuing a memo to public, asking people to clear snow away from hydrants / not to bury in hydrants.

By – Election

**Motion # 20-688**

Motion made by Joe Jarvis, seconded by Shane Kearney that Kenny will be the town's new mayor. All in favor. Motion carried. Kenny accepted the position of Mayor.

**Motion # 20-689**

Motion made by David Drake, seconded by Kenny Strang to nominate Shane Kearney as the new Deputy Mayor. All in favor. Motion carried. Shane accepted position of Deputy Mayor.

**Motion # 20-690**

Motion made by Joe Jarvis, seconded by Shane Kearney to change Arlette's job title from Manager to Clerk/Manager. All in favor. Motion carried.

**Motion # 20-691**

Motion made by Joe Jarvis, seconded by Peter Haley to have nomination day on February 11<sup>th</sup>, 2020 and the by-election will take place on March 3<sup>rd</sup>. All in favor. Motion carried.

Discussion on the Sea Cage development project that took place on Sandy Point. Council will contact our federal and provincial member to set up a meeting to discuss this matter.

Community Hall Update – The Episcopal corporation is waiting to hear back from our Lawyer to sign off on the paperwork. Council has some concerns with signing the quit claim deed to the church.

**Motion # 20-692**

Motion made by Joe Jarvis, seconded by David Drake to send a request to MAE to reallocate remaining funds left from the Powerhouse Road project to use towards Jersey Room for waterline replacement. The estimate provided by Innovative totalled to \$215,910.21. All in favor. Motion carried.

Discussion on vacant position of Town Clerk. Council asked Arlette to do a scope along with some other information and email to council members before the next scheduled meeting.

**Motion # 20-693**

Motion made by Joe Jarvis, seconded by Shane Kearney to adjourn meeting. All in favor. Motion carried. Meeting adjourn at 8:30 p.m.

Regular meeting of council held on Wednesday, Feb 12<sup>th</sup>, 2020 at 4:00 p.m.

Persons attending:

Kenny Strang  
David Drake  
Peter Haley

Arlette Strang

Joe Jarvis

Shane Kearney

Meeting called to order at 4:00 p.m.

**Motion # 20-694**

Motioned by Peter Haley, seconded by Shane Kearney to adopt agenda of February 12<sup>th</sup>, 2020. All in favor. Motion carried.

Minutes of January 20<sup>th</sup>, 2020 were read by Mayor. Any questions, errors or omissions?

**Motion # 20-695**

Motioned by Shane Kearney, seconded by Peter Haley to adopt minutes of January 20<sup>th</sup>, 2020. All in favor. Motion carried unanimously.

Arlette to contact our insurance provider to make an inquiry on the Town Office building.

Shane was contacted by the RCEC to discuss moving forward with the Community Hall transfer.

By election

**Motion # 20-696**

Motioned by Shane Kearney, seconded by Peter Haley that our nomination day be set to Feb 17<sup>th</sup>, 2020, and our election day be set to March 25<sup>th</sup>, 2020. All in favor. Motion carried unanimously.

Discussion on who would like to join the Regional Service Board and the CBDC.

**Motion # 20-697**

Motioned by Joe Jarvis, seconded by Peter Haley to adopt the 2020 Tax Structure as presented to council. Discount period will be April 15<sup>th</sup>, 2020 and a 10% discount will be offered. All in favor. Motion carried unanimously.

**Motion # 20-698**

Motioned by Joe Jarvis, seconded by Peter Haley to adopt the 2020 budget with expenditures and revenues totaling to \$562,598.75 as presented to council. All in favor. Motion carried unanimously.

**Motion # 20-699**

Motion made by Shane Kearney, seconded by Dave Drake to adopt tax receivables summary for year end Dec 31st, 2018. All in favor. Motion carried unanimously.

**Motion # 20-700**

Motion made by Peter Haley, seconded by Dave Drake to adopt tax recovery actions and plans for the Municipal Fiscal Year 2018. All in favor. Motion carried unanimously.

**Motion # 20-701**

Motion made by Shane Kearney, seconded by Dave Drake to approve the Gas Tax Audit as presented by the Auditor. All in favor. Motion carried unanimously.

**Motion # 20-702**

Motion made by Joe Jarvis, seconded by Peter Haley to approve the financial statements as presented by the Auditor for the 2018 tax year. All in favor. Motion carried unanimously.

Next meeting scheduled for Monday, Feb 17<sup>th</sup>, 2020.

**Motion # 20-703**

Motion made by Joe Jarvis, seconded by Shane Kearney to adjourn meeting. Meeting adjourned at 5:30 p.m. All in favor. Motion carried unanimously.

Regular meeting of council held on Tuesday, March 10<sup>th</sup>, 2020 at 7:30 p.m. at the Lawn Community Hall.

Meeting called to order at 7:30 p.m.

Persons attending:

Kenny Strang  
Shane Kearney  
Peter Haley  
David Drake  
Arlette Strang

**Motion # 20-704**

Motion made by Peter Haley, seconded by Shane Kearney to adopt agenda of March 10<sup>th</sup>, 2020. All in favor. Motion carried unanimously.

Minutes of Feb 12, 2020 will be circulated and adopted at next regular meeting of council.

Letter from Client # 10165 requesting that we make repairs to excess water run off to area around property instead of fixing damages to vehicle that was hit during snow clearing efforts. Council will contact insurance on the vehicle incident and once property is cleared to access area, in the Spring, we will look at the excess water off to see what can be done.

Letter from Client # 10847 regarding garbage collection for residents living on the wharf hill. Requesting that council find a solution on where the bins can be stored. Council will reach out to a resident in the area to see if they would consider selling a piece of land for us to clear an area to store bins.

Ultimate Recipient Gas Tax Amendment indicating our new allocations for the years 2019-2024 totaling to the amount of \$217,078.00

Circular from FES regarding COVID 19 Outbreak indicating that health risk to Canadians remains low and there are currently no confirmed cases of COVID – 19 in Newfoundland and Labrador.

**Motion #20-705**

Motion made by Shane Kearney, seconded by Peter Haley to approved expenditures for the period of Feb 1 – 29, 2020 in the amount of \$22,572.83. All in favor. Motion carried unanimously.

Paperwork signed for Audit 2018.

Meeting with ACOA set for March 18<sup>th</sup>, 2020 to discuss Sea Cage Development Project.

### **Motion # 20-706**

Motioned by Shane Kearney, seconded by Peter Haley to have the following people as signing officers for the Town of Lawn on all bank accounts.

Kenny Strang – Mayor (New)

Shane Kearney – Deputy Mayor (New)

David Drake – Councilor (Currently a signing officer)

Arlette Strang – Town Clerk/Manager (Currently a signing officer)

Nicole Edwards – Assistance Town Clerk/Manager (New)

Glenda Edwards – Replacement Clerk New)

If there are any other people listed as signing officers with the Town of Lawn, they are to be removed. All in favor. Motion carried unanimously.

The Town has been notified that we have randomly selected for a Payroll Audit.

Response from Innovative regarding the MCW project for Power house Road regarding outstanding invoices not claimed on the project. He stated the project is now closed.

Discussion on Municipal Assessments and whether the town will offer discounts.

Break down on financials distributed to council.

General Account - \$24,485.49 (Mar 10)

Infra - \$24.21 (Mar 10)

Fire Dept - \$8587.33 (Jan 31)

Recreation \$1169.92 (Jan 31)

A printout of deposits for 2020 to date was also distributed.



Discussion on Community Hall and relocation of council office to hall discussed.

**Motion # 20-707**

Motion made by Dave Drake, seconded by Peter Haley to adjourn meeting. All in favor. Motion carried. Meeting adjourned at 9:00 p.m.

Regular meeting of council held virtually on Friday, April 24<sup>th</sup>, 2020 at 7:00 p.m.

Meeting called to order at 7:00 p.m.

Persons attending:

Kenny Strang (Virtually)  
Shane Kearney (Virtually)  
Peter Haley (Virtually)  
Joe Jarvis (Virtually)  
David Drake (via speakerphone)  
Arlette Strang (Virtually)

**Motion # 20-708**

Motion made by Joe Jarvis, seconded by Dave Drake to adopt agenda of April 24<sup>th</sup>, 2020. All in favor. Motion carried unanimously.

Minutes of March 10<sup>th</sup>, 2020 deferred until next meeting.

Information from Public Health Manager regarding high levels of Manganese found in Brazil's Pond water supply and the PWDU. The Town has notified residents publicly to inform residents.

Circular from Director of Fire Services regarding the requirements for Inspection/Testing/Maintenance of Fire and Life Safety Equipment during the Covid pandemic.

Circular from MAE regarding the procedures to follow regarding the PWDU and having it open to the public. We will advertise that the PWDU will be open 7 days a week, 4 hours a day in the coming weeks.

Arlette to check with Tom Coffey to see when they can visit Lawn to test the pumpers.

Arlette to check on when where we can purchase a Hand sanitizing dispenser.

**Motion #20-709**

Motion made by Joe, seconded by Pete to approve shed permit for 216-218 Harbour Drive. All in favor. Motion carried unanimously.

**Motion #20-710**

Motioned by Shane Kearney, seconded by Peter Haley to request to have a debit card on our general account, bank account 807130001813 to allow for more efficient banking such as being able to pay bills online and perform deposits. All in favor. Motion carried unanimously.

**Financial Update on bank accounts distributed to council.**

General Bank Account	\$217,794.35
Recreation	\$1,118.07
Gas Tax	\$49,139.82
Infrastructure	\$24.21
Fire Department	\$4,818.89

Applications have been submitted regarding Community Garden and Moose License for the Lawn Recreation.

We have received our HST rebate for the period of July-December 2018.

Discussion on the outstanding invoices for the Sandy Point Pilot Project and what direction to take moving forward. We will look for a meeting with our MHA, the federal member, ACOA, and Grieg NL.

Arlette to contact FES to request in writing proof that our Fire Department members are covered when responding to an incident.

New guidelines for Joe. After all work is complete, pictures need to be taken and submitted to council for viewing. A report will be submitted on a regular basis and a checklist of what work is completed.

**Motion # 20-711**

Motioned by Joe Jarvis, seconded by Pete Haley to extend the discount period indefinitely until reviewed at a later date, due to the Covid pandemic. All in favor. Motion carried unanimously.

**Motion #20-712**

Motioned by Shane Kearney, seconded by Peter Haley to adjourn meeting. Meeting adjourned at approximately 8:00 p.m.